

CONTRA COSTA COLLEGE

College Council Minutes

Date: Thursday, November 12, 2015

Time: 2 pm to 4 pm

Room: LA-100, Contra Costa College, 2600 Mission Bell Drive, San Pablo, CA 94806

Present:

Management:

Jason Berner (Speaker)
 Vicki Ferguson
 Jane Harmon
 Mariles Magalong
 Mojdeh Mehdizadeh
 Karl Debro

Classified:

Leticia Mendoza, Chair
 Lorena Cortez
 Erika Greene

Faculty:

Beth Goehring (Speaker)
 Bonnie Holt
 Alissa Scanlin
 Gabriela Segade
 Judy Flum

Students:

Safi Ward-Davis (Speaker)
 Addy Brein
 Luanna Waters
 Lorenzo Morotti (guest)

Item for Discussion	Discussion	Action Items
1. Call to Order by Chair	Called to order at 2:11 p.m. by Ms. Mendoza.	No action necessary.
Presentations		
2. Public Comment	There were no public comments.	No action necessary.
Consent Agenda - Action Items		
3. Approval of Agenda	Faculty moved to approve agenda. Managers seconded the motion.	Unanimously approved.
4. Approval of Minutes from 9/10/15 and 5/20/15	Students moved to approve the minutes. Faculty seconded the motion.	Unanimously approved.
Action Items Removed from Consent Agenda / Non-consent Agenda – Action Items		
5. Equity Plan – Final Read M. Padilla, 10 minutes	<ul style="list-style-type: none"> • Faculty moved to reorder/rearrange the agenda to accommodate Dr. Padilla’s equity presentation after 3pm. Students seconded the motioned. • Dr. Padilla went over the finalized equity plan. Sub committees were assigned indicators, activities were created to narrow down the gap and they helped come up with activities to narrow down the gap. • Jason’s subcommittee report: <ul style="list-style-type: none"> a. Their efforts on English through the use of acceleration program. They are piloting a class, 2 week intervention at start of semester for student who are placed in ENGL 142A. The acceleration program will allow them to skip ENGL142A and go straight to the ENG 142B. 	<p>Equity Plan to be sent to District Office by Dr. Padilla.</p> <p>Equity plan unanimously approved.</p>

	<ul style="list-style-type: none"> i. Looking into multiple measures in assessment project. ii. Sending a group to CA acceleration project. iii. Moving forward with WCCUSD math summit. <ul style="list-style-type: none"> • Jason moved to add 5 minutes. Vicki seconded the motion. Unanimously approved. • Per Mayra, the program Per Ankh will be funded through Equity. • Ghada’s subcommittee report on Math: <ul style="list-style-type: none"> 1. Help support for PT faculty 2. Instructional support 3. Doing acceleration, opportunity to move straight to MATH 120 courses. 4. Math Jam has been expanded and supported. 5. Using multiple measures. • Mayra spoke about the work being done on Degree and Certificates: Working on pathways done by end of semester. Goal to get in catalog and website. Working on coding GE courses, articulated with IGETC, UC, CSU. Attending EIPI Workshop on Dec. 17th. • Jason moved to add 5 minutes. Beth seconded. All in favor. No nays. • Mayra spoke about the Common activities that will be funded: <ul style="list-style-type: none"> 1. Director of Research 2. Student Engagement Survey 3. Aligning professional development 4. College Wellness and Health support 5. Book loans 6. Transportation grant 7. Food and Necessity grant 8. Hiring minority retention specialist. 	
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	<ul style="list-style-type: none"> Classifieds moved to approved Equity plan. Students seconded the motion. 	
<p>6. Presentation and Approval of Recommendation for Instructional Equipment Funding, Mariles Magalong/ Wayne Organ, 10 minutes</p>	<ul style="list-style-type: none"> The Planning and Budget committee reviewed and rated application for instructional equipment and decided on what is allowable. Only instructional equipment request were granted; supplies and items under \$200 were denied. There were some departments that did not receive funding. Emails were sent out to them explaining why they did not get funded. Mariles invited those who who did not receive funding to ask questions. There were enough funds to approve everyone, except those who did not meet the State's criteria. They funded the library innovation project because it involved the purchase of instructional equipment. By funding the innovation project through instructional equipment, we were able to save college funds money (originally innovation project would have been funded thru college funds). Programs that did NOT receive funding: AUSER, BIO, ENGL, ESL, FINE & MEDIA ARTS, HEALTH/PE, LIBRARY, MUSIC, MATH, NURSING Managers moved to approve recommendations. Faculty seconded the motion. 	<p>Recommendation for funding unanimously approved.</p>
Information / Discussion		
<p>7. Building Naming – Results, M. Mehdizadeh, 10 minutes</p>	<ul style="list-style-type: none"> Mojdeh reported on the building names, explained selection process. 3 story classroom building : College Learning Center (53 votes) and GE Building (51 votes) 2 story building: College Center (66 votes) and Student and Administration Building (39 votes) Community center: Fireside Hall (82 votes), Community Conference Center (22 votes). Road way: Contra Costa Drive (11 votes), Creekside Drive (32 votes) 	<p>Unanimously approved to send semi-final results to ASU for final decision. ASU will report back to Mariles on Wednesday with final decision.</p>

	<p>College Lane (10 votes), Comet Way (53 votes)</p> <ul style="list-style-type: none"> • Committee members voiced that the 3 story building should be named GE Building because there are already 5 buildings with the word “Center” on them. The committee asked if there was someone present at the meeting that did not cast a vote. Student Rep said they (student constituency) did <u>NOT</u> vote on the names of the buildings. • Classifieds moved to extend 10 minutes on this topic. Managers seconded the motion. Unanimously approved. • Faculty moved to send 3 Story Building final vote naming decision to ASU. Managers seconded the motion. Unanimously approved. • Faculty moved to send 2 story building final vote naming decision ASU. Student seconded motion. Unanimously approved. ASU will report back to Mariles on Wednesday with final decision. 	
Standing Committee Reports		
8. Budget Committee	Review and rate apps for instructional equipment.	No action necessary.
9. Student Success Committee	Per Jason, committee went over equity plan draft and its various components.	No action necessary.
10. Operations Committee	<p>Per Vicki:</p> <ul style="list-style-type: none"> • Flagpole request presentation by Jim Gardner – proposed to the committee the idea of purchasing a new flagpole and flags as a gift to the college. • Civility Campaign Presentation by Nakari Syon, - The objective of the campaign is to teach students rules of conduct on campus and how to cherish education by correcting language, fashion and use of electronic devices. • Single Class Cancellation Sign – The other issue with the sign is the length of time it takes to remove the sign. There is an inconsistency throughout campus, some stay posted for a day while others can stay posted for weeks. The committee agreed that there should be 	No action necessary.

	<p>one official sign used by everyone (divisions, police services and departments). Since the decision on selecting one sign involves all the divisions, the committee agreed to add this issue on the Dean's Meeting Agenda.</p>	
11. Planning Committee	<p>Came to a consensus with Budget Committee for approval of recommendations to College Council Committee instructional equipment funding.</p> <p>Address the accreditation recommendation: Review the effectiveness of full range of planning and operational procedures. Planning committee has begun looking at the mission statement to see how it could be measured. This is to determine if we are fulfilling the mission.</p> <p>A week away for the strategic plan actions going online. There will be links to documents where one will be able to see the progress on the strategic plan. List of 57 strategies with real time progress. It's open to the public. One will also be able to contact the stewards.</p>	No action necessary.
Standing College Council Business		
12. Campus Construction Updates	<p>New College Center: faculty have selected their offices, elected storage units. Everyone that is moving to the new building has selected their chairs. The monument signs is up on comet way, and a similar sign will be on Shane and Mills in early 2016.</p> <p>Jason asked Mariles if there has been a process created to assign the extra offices in the classroom building. Per Mariles, Not yet.</p> <p style="text-align: center;"><i>Other things/updates:</i></p> <p>Men's Locker room- boiler replacement will be happening next month.</p> <p>The underground electrical replacement work (between AA and HS building) – they are connecting the exterior lights to the conduit. That work should be completed in a week.</p>	No action necessary.

<p>13. Measure E Planning Update, M. Magalong, 5 minutes</p>	<ul style="list-style-type: none"> • Currently validating space utilization in the sciences building. • Inventory of spaces vacated in AA building when the move takes place. • Per Mojdeh, went to Architects to see how it can be improved. The center would be all new or renovated. Maximize what we have with Measure E and space that we have. • Student moved to extend topic for 5 minutes. Beth (faculty) seconded. Unanimously agreed. • Per Mojdeh, once the architects determine if changes are possible and cost it out, then a group will review the proposal. • Per Mojdeh, PE funds are articulated in a bond and it's going to be renovated. Issues: PE/Gym is on a fault (yellow zone) and therefore there cannot be a new building, only renovations. • Zone colors – Green: New construction, Red: No construction, Yellow: Questionable, but can do renovations. • To change the color of the area you can drill and sample the underground. However, it's extremely expensive. • Yellow zone are renovate only areas, with bond you can only spend 50% of the cost of a full replacement on that facility. 	<p>No action necessary.</p>
<p>14. Reports from Constituency Groups</p>	<p><u>Students:</u></p> <ul style="list-style-type: none"> • Grant supports: Received 19, approved 6. • Planning a “dinner with Faculty” for those evening student that never meet day time faculty. ASU will be meeting with Beth to discuss details. Looking at having the meeting sometime between Dec 7-10th. <p><u>Managers:</u></p> <ul style="list-style-type: none"> • Karl did a presentation on Gateway • Police services report on the toy drive • Presidential search committee discussed. • Web based time card management - Mayra's area will be piloting this 	

	<p>program. She will report on the program.</p> <p><u>Classified:</u></p> <ul style="list-style-type: none"> • Job announcement Joanne Solano is the new Admissions & records Transcript Audit Specialist. Carla Matute is now the new assessment coordinator • Planning Winter retreat December 11th and working on Health and Wellness Day on December 4th. • The winter retreat will have a silent auction to help fund classified staff to attend the annual classified conference in Ventura, CA. <p><u>Faculty:</u></p> <ul style="list-style-type: none"> • Chose the Hiring committee for president. • Started the online program review process, they are still creating and making updates on process. • Per Wayne, ACCJC Rep liked the program review process, high compliment. 	
15. Announcements	<p>Mayra: Light the night walk, for leukemia lymphoma society. Kelly Ramos' son is the honored hero. Meet at AT&T Park tonight 11/12/2015.</p> <p>Jason: Almost Maine production 11/13. Tickets are discounted.</p> <p>Student: Spring 2016 Club Rush would like participation from faculty and management. Theme is Maui Luau.</p>	
16. Next Meeting	December 10, 2015	
17. Adjournment	Student moved to adjourn. Beth seconded the motion. Adjourn at 3:44pm	

